

***Downtown Parry Sound Business Association
Board of Management
Minutes of February 9, 2012
Georgian Bay Software
42 Gibson St.***

Present: Angelika Distler, Dan McCauley, Claire Anderson, Daryl McMurray,
Shirlene Johnston

Regrets: Perry Harris, Lis McWalter (conference phone unavailable for call in)

Administrator: Susan Hrycyna

1) Call to Order: 6:08 PM

- In Lis' absence Daryl McMurray will chair the meeting

2) **Resolution 12-01**

The Agenda for February 9, 2012 is approved with the following changes

- Dan will update the board on council's parking meter decision

Moved by: Angelika Distler

Seconded by: Dan McCauley

Carried

3) **Resolution 12-02**

The Minutes of January 19, 2012 are accepted as presented

Moved by: Dan McCauley

Seconded by: Claire Anderson

Carried

4) Correspondence

- An e-mail was received from Melissa Thomson, owner of Bearly Used books. She is frustrated with church members using the parking spots out front of her store on Sundays and during special events such as weddings or funerals. With those parking spots full she feels she is losing business. She asked if there was anything we could do to help keep these spots open. We discussed getting meter covers made for her that said "Reserved for DBA customers". After a discussion it was agreed that although we understand her frustration those parking spots are available to anyone on the weekend including church patrons.
- A letter was received from Leigh Weeks, Vice President of The Georgian Jumpers Competitive Jump Rope Team. The team is asking to borrow the popcorn machine and audio system for use at a competition they are hosting at the PSHS at the end of February. The board does not lend out its equipment for use outside of the DBA area.
- An e-mail was received from Susan Tait, Administrator of The Georgian Bay Women's Network. She asked to borrow our sandwich board to promote a Women's Trade Fair at the BOCC. Susan will let her know this is okay and will arrange to meet her at the old fire hall to give it to her.
- An e-mail was received from Brittany Mahnke, of The Georgian Bay Biosphere Reserve. She asked if the DBA would make a donation towards door prizes at the Biosphere Charter Launch night on March 1st. It was decided we would give her some of the black and blue DBA bags. Susan to contact her to see how many she would like.
- Patrick of Quick Cash called to report some vandalism in Juke's Lane. Susan went and looked and two glass panels are smashed on the notice board. Daryl thought that acrylic could replace the glass and he will look after fixing the broken panels. Susan to check that she has the key to open the notice board.

- Chris of Classic Displays called to ask if we are interested in purchasing any more “stars”. The best prices are before the end of February. Susan to let him know that we are not going to be buying any more.

5) Action Register

- The rental of a storage unit at Dunn’s Self Storage was discussed again. The board agreed to go ahead with a rental agreement on it while Susan is working on getting content insurance. We can’t wait because the garland needs to come down. Susan to call and arrange the rental.

Resolution 12-03

Motion: “To proceed with a rental agreement for an 8’ x 14’ unit at Dunn’s Self Storage”

Moved by: Shirlene Johnstone

Seconded by: Angelika Distler

Carried

A discussion about insurance followed. Susan is in the process of getting quotes for General Liability, Director’s and Officer’s and Content Insurance. Susan will also contact other DBA’s to find out what they do for insurance.

- Susan removed the red bows a couple of weeks ago. They were not salvageable and all of them had to be thrown out. The garland will be removed once we have the rental unit available.
- Daryl will go ahead and set up the VIOP phone system. It was decided a fax number is not needed anymore. Susan will add a data plan to her cell phone so she can receive voice mails that are converted to e-mails.

6) Budget Discussion

- A detailed discussion was held about the budget for the upcoming year. Some adjustments were made to this first draft. Further discussions to be conducted prior to finalizing the budget for membership review at the DBA meeting.
- Angelika to rework the budget draft and send out to board members via e-mail.

7) **Resolution 12-04**

The meeting was adjourned at 8:35pm

Moved by: Shirlene Johnstone

Seconded by: Claire Anderson

Carried

Next Meeting: Thursday March 8th, 2012
6:00pm
Georgian Bay Software

Minutes recorded by: Susan Hrycyna